



### **How to obtain a DVLA code in advance of your hire**

From 8th June 2015, the paper counterpart of your driving licence was abolished and is no longer valid for hiring vehicles. Since then, information about a driver's qualifications and endorsements is only available on the DVLA website.

In order to allow hire companies to check the driving history of their hirer and ensure that they are eligible to hire the vehicle, the DVLA allows drivers to create a check code to pass to hire companies to check the details online.

You can obtain your code up to 21 days before your hire period starts but no earlier. We will send you a reminder 7 days before your hire to ask you to obtain your code

Obtaining your code is easy:

Step 1: Visit <https://www.gov.uk/view-driving-licence>

Step 2: You will need your National Insurance number, your driving licence number and the postcode on your driving licence to start the process. Follow the instructions on the screen.

Step 3: Once you have the code, you can either send it and the last 8 digits of your driving licence in advance to us by email to [info@wirralcampervanhire.co.uk](mailto:info@wirralcampervanhire.co.uk) OR bring the code with you on the day you pick up the van. You can print it or have it available on your smartphone or tablet for viewing. You will still need to bring your photocard driving licence with you and the proof of your address as requested.

Please note that the code is only valid during the 21 day period and can only be used once. Also note that the code is case sensitive so if you email it to us, please ensure that it is copied exactly as it appears on the DVLA website.